



Annual Procurement Plan


Name of Public Entity: Namibian Competition Commission (NaCC)

Financial Period: 2023/24

Procurement No.	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Courier & Postage - Provision of postage and courier services to the NaCC by 2 service providers for a period of 24 months	Various	NCS	Partial	SVP	10,000	Aug-23	OAB is too costly to apply, given the value of the procurement.
2	Legal Services Panel - Provision of legal services to the NaCC by a panel of 9 service providers for a period of 36 months	Various	CS	No	RFP	5,900,000	Oct-23	N/A
3	Ad Hoc Legal Services - Provision of legal services to the NaCC by specific service providers (not on the panel) on an ad hoc basis	Various	CS	No	DP		Ad hoc	N/A
4	Multi-functional Photocopier Rental - Existing Service provider for a period of 36 months	3	NCS	No	DP	85,000 per annum	Aug-23	There is an existing contract in place - intended to purchase 3 more photocopier machines from the same service provider on a rental basis.
5	Computer Hardware & Software & Other Assests - Supply and delivery to the NaCC	2	G	No	RFQ	369,727	Jul-23	OAB is too costly to apply, given the value of the procurement.
6	IT Services - Provision of various IT services and subscriptions to be provided to the NaCC for a 36 month period	Various	NCS	Yes	RFQ	138,000 per annum	Aug-23	OAB is too costly to apply, given the value of the procurement.
7	Anti-virus & Firewall License - firewall & Anti-Virus licenses	1	NCS	Yes	RFQ	25,476	Oct-23	OAB is too costly to apply, given the value of the procurement.

Procurement No.	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
8	Website Hosting - Renewal the website hosting contract	1	NCS	Yes	RFQ	5,000	Oct-23	OAB is too costly to apply, given the value of the procurement.
9	Server Virtualisation Software License - Renewal of the virtualisation license	1	NCS	Yes	DP	6,000	Aug-23	There is an existing contract in place the direct procurement entails the renewal of the license with the service provider.
10	Telephone & Internet (Annual maintenance fee included for Telephone System)	1	NCS	Yes	RFQ	100,000	Jun-23	OAB is too costly to apply, given the value of the procurement.
11	Office Renovations - Works done on behalf of the NaCC - once off	Various	W	Yes	OAB	1,950,000	Jul-23	N/A
12	Transcription Services - Provision of transcription services to the Commission by 2 service providers for a 36 month period	Various	NCS	Yes	RFQ	100,000	Aug-23	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
13	Office Renovations, Repairs & Maintenance - Works done by 2 service providers on behalf of the NaCC for a period of 24 months	Various	W	Yes	RFQ	50,000 per annum	Aug-23	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
14	Armed Response Security Services - Provision of security services by a service provider to the NaCC	1	NCS	Yes	SVP	120,000 per annum	Jun-23	OAB is too costly to apply, given the value of the procurement.
15	Alarm System - Supply, delivery & maintenance of an alarm system	1	G	Yes	RFQ	50,000	Jun-23	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
16	Year End Function - Provision of various services to the NaCC at the year end function - once off (e.g. venue, food, entertainment, gifts etc.)	1	NCS	Yes	RFQ	60,000	Sep-23	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
17	Board Induction/Training - Provision of Board induction/training in Competition Law	1	CS	No	DP	100,000	Oct-23	The nature of the services requires that particular suppliers be selected directly.
18	Domain License - Renewal the Domain License	1	NCS	Yes	DP	900	Nov-23	There is an existing contract in place the direct procurement entails the renewal of the license with the service provider.

Procurement No.	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
19	Printing & Stationery - Provision for printing of Annual Report and other printing services & Stationery for the NaCC Office	Various	NCS	Yes	RFQ	221,491	Jul-23	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
20	Human Capital Intervention & Wellness Activities - Provision of various services to the NaCC on wellness interventions and activities.	Various	NCS	No	SVP	35,000	Ad hoc	OAB is too costly to apply, given the value of the procurement.
21	Workshops, Conferences & Training - Provision of various services to the NaCC for workshops and conferences (e.g. venue, refreshments etc.)	Various	NCS	Yes	RFQ	500,000	Ad hoc	Small services. Time and cost of considering a large number of bids is disproportionate to the value of the procurement.
22	Statutory investigations, & S37 & S42 conferences - Provision of various services to the NaCC on legal services	Various	CS	No	RFP	300,000	Ad hoc	N/A
23	External Audit Services - Provision of external audit services to be provided to the NaCC by the Auditor General's Office	1	CS	No	DP	21,000	Ad hoc	In terms of the applicable legislation, these services must be provided by the Auditor General's Office.
24	Advertising - Provision of advertising services to the NaCC by the service providers owning the daily national newspapers	Various	NCS	Yes	DP	100,000	Ad hoc	Services are only available from a limited number of bidders.
25	ICT Equipment Maintenance (part replacements and repairs) - Supply of parts and provision of repair services for ICT equipment such as computers and CCTV equipment	Various	G & NCS	Yes	SVP	30,400	Ad hoc	OAB is too costly to apply, given the value of the procurement.
26	Consultancy Services: Competition/Statutory Cases - Professional services provided to the NaCC relating to the investigation of mergers and restrictive business practise cases on an ad hoc basis	Various	CS	No	RFP	1,680,000	Ad hoc	N/A

Procurement No.	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
27	Motor Vehicle Maintenance - Provision of motor vehicle maintenance services to the NaCC on ad hoc basis	Various	NCS	Yes	RFQ	300,000	Ad hoc	OAB is too costly to apply, given the value of the procurement.
28	Gazetting Services - Publication of notices in the Government Gazette for the NaCC on an ad hoc basis	Various	NCS	No	DP	50,000	Ad hoc	Services are only available from one service provider.
29	Cell Phones & Subscriptions - Services provided to the NaCC over 24 month periods	Various	NCS	Yes	DP	180,000 per annum	Ad hoc	The procurement entails the renewal of existing contracts as the need arises.
30	First Aid Kit Contents - Supply of first aid kit contents to the NaCC when needed	Various	G	Yes	SVP	5,000	Ad hoc	OAB is too costly to apply, given the value of the procurement.
31	Consultancy Services - Administration - Professional services/ legal advice provided to the NaCC relating Human Resources matters on an ad hoc basis	Various	CS	No	RFP	400,000	Ad hoc	N/A
32	Consultancy Servies - Research related - Professional services provided to the NaCC relating to Research, Strategy Advocacy cases on an ad hoc basis	Various	CS	No	RFP	250,000	Ad hoc	N/A
33	Library Resources - Supply of resources (e.g. books, journals etc.) to the NaCC	Various	G	No	SVP	10,000	Ad hoc	OAB is too costly to apply, given the value of the procurement.
Approved - Accounting Officer (Name): Vitalis Ndalikokule				Signature: 			Date: Jun 13, 2023	